



WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur Barasat
24 Parganas (North), Kolkata - 700 126

Phone : (033) 2524 1975 / 1976 / 1978 / 1979 Fax : (033) 2524 1977

WBSU/Reg/Quotation/2190/17-18

29.01.2018

Ref. No :

Date :

Notice Inviting Quotations for Supply of Digital Photocopier Machine for West Bengal State University.

The University intends to invite rates through sealed quotations for procurement of the following items for WBSU from interested agencies or parties or suppliers or distributors or manufacturers.

Details of Items:

Sl. No.	Item Name with Specifications	Quantity (Unit)
1	Digital Photocopier Machine With 20 cpm/ppm, Max. A3/11" x 17" & Ethernet(100Base-TX/10Base-T), USB 2.0 and warranty. Brand & Model: a) Canon image Runner 2004n with Platen cover & Toner b) Canon image Runner 2004n with Duplex, Platen cover & Toner	01
2	2 KVA voltage stabilizer	01

Note :- Rates to be quoted as per GeM price.

The interested agencies or parties or suppliers or distributors or manufacturers of the above items are requested to quote their rates to **The Registrar (Officiating), West Bengal State University, Berunanpukuria, Malikapur, Barasat, 24 Pgs (N) Kolkata-700126**, for supply of the above items, along with the following documents: a) Copy of Trade License b) Pan Card c) Copy of income tax filed in the last financial year d) Clearance of professional tax. The rates should be firm and inclusive of all taxes and duties like VAT, GST etc. Incomplete, conditional of those received without proper supporting documents and after due date and time will be summarily rejected.

The quotations along with necessary supporting documents in sealed cover super scribed "QUOTATIONS FOR SUPPLY OF DIGITAL PHOTOCOPIER MACHINE FOR WEST BENGAL STATE UNIVERSITY" is to be submitted on or before 06.02.2018 up to 3 p.m. positively and will be opened on 07.02.2018 at 2 p.m. in the University. The University reserves the right for cancelling any or all quotations without showing any reasons thereof. The quoted rates should be valid for three months from the date of opening of the quotation and the items are to be delivered to the University campus at Barasat free of cost. However the University reserves right to terminate the notice inviting quotations for the above items at any point of time without assigning any reasons thereof.

Copy for information and necessary action to:

- 1) The V.C.'s secretariat, WBSU
- 2) All members of the purchase and tender committee
- 3) OSD-A in-charge of the Office of Controller of Examination, WBSU
- 4) The Registrar's Guard File, WBSU


29/1/18
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