



# WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur Barasat

24 Parganas (North), Kolkata - 700 126

Phone : (033) 2524 1975 / 1976 / 1978 / 1979 Fax : (033) 2524 1977

Ref. No. WBSU/Reg/Notice/COVID19/34/2021-22

Date : .....23.04.2021

## NOTICE

With reference to the notification issued by the Government of West Bengal vide G.O. No. 715-Homs(Cons)/RIM(Cons)-92/2021 dated 17.04.2021 in connection with the recent surge of COVID-19, it is hereby notified for information of all concerned that from 26.04.2021 all Administrative Sections, Academic Departments of the University will remain open on Monday and Thursday in a week with a presence of skeleton staff members maintaining the Government guidelines.

All In-Charges of the Administrative Offices, Heads/Co-ordinators of the Academic Departments are requested to prepare duty roster accordingly . They are also requested to prepare the same and accordingly inform to the concerned persons for smooth functioning and discharge of duties.

For smooth functioning of administrative and academic work all are requested to abide by the followings:

- All are requested to ensure maintenance of the roster prepared by the In-charge of the Administrative and Academic Departments for the service to all stakeholders;
- The emergency services will remain open as usual practice;
- All the staff members are requested to follow strictly personal protective norms (use of mask and hand sanitizers and observe physical distancing) during pandemic.
- Research scholars and others are not allowed in the University campuses without exigencies. Permission from the the Supervisor / HoD is essential in that case.

This arrangement will be continued till further notice. Cooperation from all is earnestly solicited

Copy for information and necessary action to:

1. The V.C.'s Secretariat, WBSU
2. All HODs/Co-ordinators of all Academic Departments of WBSU
3. All Officers of the University
4. All Non-Teaching Staff Of the University
5. The Registrar's Department, Guard File, WBSU

  
Registrar(Officiating)

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