



WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur Barasat

24 Parganas (North), Kolkata - 700 126

Phone : (033) 2524 1975 / 1976 / 1978 / 1979 Fax : (033) 2524 1977

Ref. No : WBSU/Reg/DA/611/24-25

Date : 20/03/2025

NOTIFICATION

Applications are invited for the post of **Departmental Assistant** in the Department of Management & Marketing, WBSU purely on temporary basis. See Details posted in the following University websites (<https://www.wbsu.ac.in> / <http://www.wbsubregistration.org>).

Modalities of Selection:

- 1) **No of Post** – 1(One)
- 2) Deadline of submitting application – on and from 20th March 2025 (12noon) to 3rd April 2025 (upto 4:00p.m.) at Administrative Building, 1st Floor, Right Wing.
- 3) **Eligibility** –
 - a) Graduate.
 - b) Desirable qualification: Masters & above. Exposure in administrative and academic work, capable of handling data, well- in Computer application
 - c) Upper age limit – 35 years
- 4) Appointment purely on temporary basis. Termination with one-month notice. The Candidate shall not claim permanency in the specified job.
- 5) Consolidated salary @Rs.12000 per month.

Application along with CV should be submitted to PG Section, WBSU (Administrative Building, 1st Floor, Right Wing) on and from 20th March 2025 (12noon) to 3rd April 2025 (upto 4:00p.m.).

March 20, 2025

Sd/-
Registrar (Officiating)
West Bengal State University